

Children, Youth and Families Department Child Care Licensing

			SURV	EY REPOR	Т					
23			Address: 236 Don Pa	Address: 236 Don Pasqual					Phone:	
Los Lunas Schools/KGallegos Elem			Los Lunas,	Los Lunas, NM 87031			(505)86	55-7335		
License Number:	Issue Date:	Expiration D	ate:	Туре:			Status:			
72505	08/12/2016	08/11/2017	2 Star Child Care Center Licensed							
Capacity						Ce	nsus			
Over Age 2: 70	Under Age 2:	0 Night C	Care:	0 PI	ayground: 70	Ove	er 2: 2	22	Under 2: 0	
Days and Hours of	Operation									
Morning Opening Times		<u>Tuesday</u>	<u>/ W</u>	<u>ednesday</u>	<u>Thursday</u>	<u>Fri</u>	<u>day</u>	<u>Saturday</u> Closed	Sunda Close	-
Closing Times	S:									
<u>Afternoon</u> Opening Times	Monday 03:30 PM	<u>Tuesday</u> 03:30 PM	-	ednesday 03:30 PM	<u>Thursday</u> 03:30 PM		<u>day</u> 0 PM	<u>Saturday</u>	Sunda	<u>iy</u>
Closing Times		06:00 PM	1 0	06:00 PM	06:00 PM	06:0	0 PM			
# of Classrooms:		Purpose:			Date:			ſime:		
6 Annual				06/12/2017 12:30			2:30 PM			
Comments										
A SUF		LITY HAS BEEN MAL	JE AND YOU		D OF NON-COMPLIANCE	OF THE		IS AS NOTEL	BELOW:	
Licensure										
8.16.2.40 A LICENSING REQUIREMENTS					Con	npliance				
8.16.2.40 B CAPACITY OF A PROGRAM					Con	npliance				
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS					Not In	spected				
Administrative Requirements										
8.16.2.41 A ADMIN	ISTRATION RECO	ORDS							Non-con	pliance
Deficiencies The program fa Regulation: 8.1	iled to display in ^{6.2.41A}	a prominent pla	ace the las	st inspectio	n/survey.					
Corrective Act	ion Plan ill post the missi	na item(s)								

The program will post the missing item(s). Date to be Completed: 07/12/2017

8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT

8.16.2.41 C PARENT HANDBOOK

Not Inspected

Non-compliance

		Det ::		
Center Name: Los Lunas Schools/KGallegos Elem	License Number: 72505	Date: 06/12/2017		
Administrative R	equirements			
Deficiencies The program did not have a parent handbook that included policies ar program's policies and procedures regarding the following need to be procedures, safety policies, and disaster preparedness plan, which sh evacuation, relocation and reunification with parents, and <u>individual p</u> with special needs; and an Expulsion policy. Regulation: 8.16.2.41C(1)(2) Corrective Action Plan A parent handbook with required general information and program pol will be completed and distributed. Date to be Completed: 07/12/2017	included: emergency all include steps for plans for children			
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS			Compliance	
 8.16.2.41 E PERSONNEL RECORDS Deficiencies The center does not have a written plan for ongoing professional development. Regulation: 8.16.2.41(E)(1)(k) Corrective Action Plan A written plan for employee development will be developed. Date to be Completed: 07/12/2017 Deficiencies From the review of staff records, it was determined that 2 out of 9 staff and volunteers who have direct contact with the children, does/do not as required in 8.16.2.42E. See Staff Records 8.16.2.41 form for staff v. Regulation: 8.16.2.41E(1) Corrective Action Plan The program will complete a file for each staff including substitutes an Date to be Completed: 07/12/2017 Deficiencies From the review of staff records, it was determined that 1 out of 9 staff include dates of hire and termination. See Staff Records 8.16.2.41form	f, including substitutes have a complete file vith an incomplete file. d volunteers . f records does/do not		Non-compliance	
 minimized dates of fine and termination. Goo etail records of 10.2.1 metric missing information. Regulation: 8.16.2.41E(1)(d) Corrective Action Plan The program will add dates of hire and termination to the record. Date to be Completed: 07/12/2017 Deficiencies The center failed to have 1 out of 9 person(s) providing care to sign ar they have, or have never had, an arrest or substantiated referral to a cagency. Regulation: 8.16.2.41E(1)(f) Corrective Action Plan The center will put processes in place to ensure that all care giving statements of non-conviction. Date to be Completed: 07/12/2017 	n annual statement that child protective services			

Center Name:	License Number:	Date:		
Los Lunas Schools/KGallegos Elem	72505	06/12/2017		
Administrative Requirements				
8.16.2.41 F PERSONNEL HANDBOOK			Not Inspected	
Personi	nel & Staffing			
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS			Compliance	
8.16.2.42 B STAFF QUALIFICATIONS			Compliance	
8.16.2.42 C TRAINING			Non-compliance	
Deficiencies The program failed to keep a training log on file with employee's date of training, clock hours, competency area, source of training 5 out of 9 staff. See Staff Records 8.16.2.42 form for staff who at training log. Regulation: 8.16.2.42C(3) Corrective Action Plan A training log will be completed for each staff that includes the er hire, and position, date of training, clock hours of training, competer training, and training certificate. Date to be Completed: 07/12/2017 Deficiencies Current educators did not complete the Health and Safety Training; First resuscitation (CPR) certification training within three (3) months of their Regulation: 8.16.2.42 C(2) Corrective Action Plan All educators, regardless of the number of hours per week, will complete Date to be Completed: 07/12/2017	g, and training certificate for re missing a complete mployee 's name, date of etency area, source of at Aid and cardiopulmonary date of hire			
Services &	Care of Children			
8.16.2.43 A GUIDANCE			Non-compliance	
Deficiencies Of the 9 staff's records reviewed, 7 is/are missing a signed staff acknow guidance policy had been read and understood. See the Children's Rec child(ren) who have this missing. Regulation: 8.16.2.43A(1) Corrective Action Plan All staff's records will be reviewed to ensure a signed staff acknowledge Date to be Completed: 07/12/2017	cords 8.16.2.41form for the			
8.16.2.43 B PHYSICAL ENVIRONMENT			Compliance	
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT			Compliance	
8.16.2.43 D EQUIPMENT AND PROGRAM	Compliance			
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPEC	Compliance			
8.16.2.43 G SWIMMING, WADING AND WATER	N/A			
8.16.2.43 H FIELD TRIPS	Not Inspected			
8.16.2.43 F OUTDOOR PLAY AREAS				

Food Service 8.16.2.44 B MEALS AND SNACKS Compliance 8.16.2.44 C KTCHENS Non-compliance Deficiencies Non-compliance A food in the fridge is not properly stored; the item is not in an airtight container; wrapped. Regulation: 8.16.2.440(3) Non-compliance Corrective Action Plan The person reproperly stored; will be instructed in proper food storage. Date to be Completed: 07/12/2017 Compliance 8.16.2.45 A HYGIENE Compliance Compliance 8.16.2.46 D ILLINESSES Compliance Compliance 8.16.2.45 D ILLINESSES Compliance Non-compliance 8.16.2.46 A HYGIENE Compliance Non-compliance 8.16.2.45 D ILLINESSES Compliance Non-compliance 8.16.2.46 A H TRANSPORTATION REQUIREMENTS Non-compliance Non-compliance 8.16.2.47 D HUSEKEEPING Compliance Non-compliance 8.16.2.47 A HOUSEKEEPING Compliance Non-compliance 8.16.2.47 D ULLINES Compliance Non-compliance 8.16.2.47 D HOUSEKEEPING Compliance Non-compliance 8.16.2.47 D HUGHTING, LIGHTING INCLINES AND ELECTRICAL Compliance Non-complia	Center Name:	License Number:	Date:	
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	A monthly fire drill will be held and recorded.			
8.16.2.47 G, I PETS N/A	8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGA	L DRUGS AND CONTROLLED SUBS	TANCES	Compliance
	8.16.2.47 G, I PETS			N/A

Center Name:	License Number:	Date:
Los Lunas Schools/KGallegos Elem	72505	06/12/2017

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Facility Rep:Amanda Benavides

06/12/2017

Date

06/12/2017

Surveyor:Mark Prizzi Survey Report Form Date